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| --- |
| **Request form for the Aircraft Parts/Services. Reference to Article 10-1 of Ariana Procurement procedure**  |
| **Section-1: Proper explanation of the goods or services needed**  |
| No | **Part Number** | **Description** | **QTY** | **CD****(NEW/NS****OH/SV** | **Estimated Cost** | Total Cost | **Procurement Method****(RFQ , ICB,NCB, Single Source)** | **Date of Need** |
|   |   |   |   |   |   | 0 |   |   |
|   |   |   |   |   |   | 0 |   |   |
|   |   |   |   |   |   | 0 |   |   |
| **Reason of request for the aforementioned parts / Services**  |
| Note: |
| **Section-2:Questionnaire**  | **Answer of Technical Department**  |
| **Answer of Technical Store Department**  | **Is the Part Repairable**  | **Is the part consumable**  | Type of Request  |
| No | **Stock Balance**  | **Order Point**  | **Order QTY**  | **Yes / No**  | **Yes / No**  | **IPC-Ref.** | **Budget Confirmation**  | **Routine/AOG**  |
|   |   |   |   |   |   |  |   |   |
|   |   |   |   |   |   |   |  |   |
|   |   |   |   |   |   |   |  |   |
| **Section-3: Checking Report**  |
| **Part Requested by**  | **Part Number Checked in IPC by**  | **Stock Balance Checked by**  | Type and Reg. of A/C |
| Name |   | Name |   | Name |   |   |
|   |
| Signature  |   | Signature  |   | Signature  |   |   |
|   |
| **Section-4: Approvals**  |
| Section Head Approval | Maintenance & Engineering Head  | **Special Instruction:**  |
| Name |   | Name |   |
|
| Signature  |   | Signature  |   |