



داریانا افغان هوایی شرکت

**ARIANA AFGHAN AIRLINES**

P.O. BOX(76)KABUL AFGHANISTAN



## Islamic Republic of Afghanistan

Administration and service Directorate

Technical Procurement Department

### **STANDARD REQUEST FOR QUOTATIONS (SRFQ)**

**For**

**Procurement of Services**

(For Description of Services- sees **SCHEDULE OF ITEMS**)

RFQ Serial Number: (RFQ 008-822-Supply-Service calibration)

RFQ Date: (28-July-2024)

Closing Date and Time of RFQ: **(03-Aug-2024)**

Bid opening date: 04-AUG-2024

Quotation Serial Number: ( )

Quotation Dated of Issue: ( )

To: *The services providers*

1. The *[Ariana Afghan Airlines]* has a budget allocation for the purchase of licence of Cloud technology based Airlines software; and is applying some of that allocation for the purchase of service for which this Request for Quotation is issued.
2. Your quotation, must be send to the following Address before closing Date  
[quotation-box@flyariana.com](mailto:quotation-box@flyariana.com)
3. Any quotation received to other address of Ariana or later than the scheduled time will be rejected. The quotation must send with complete requested information, The quotation must be clearly marked quotation for RFQ (**RFQ 006-373-Supply-Service**) , and send to quotation-box e mail only .
4. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
5. The quotation shall be completed and signed by an authorised representative of the Bidder.
6. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent Purchase Order.
7. Depending on the final requirement, the quantities shown may increase or decrease by twenty five percent (25%) and this shall be reflected in the Purchase Order.
8. There will be no public opening of quotations; the Employer is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
9. The Supplier should sign and stamp in all RFQ pages.

Signature of official authorised to receive the quotation

Print name and designation of official

.....

## SCHEDULE OF WORKS AND PRICED QUOTATION

Item	Part Number	Description	QTY	Calibration Test	Average Repair	Average OH	Market Price
1	TORQUE METER P/N: P/N QD3R250 S/N 509072050	TORQUE METER P/N: P/N QD3R250 S/N 509072050	1EA				
2	TORQUE METER P/N: ART105 SN. A807154 Alternate Part Numbers: S/N A807154	TORQUE METER P/N: ART105 SN. A807154 Alternate Part Numbers: S/N A807154	1EA				
3	TORQUE METER P/N: 35DR01501 S/N 829401	TORQUE METER P/N: 35DR01501 S/N 829401	1EA				
4	TORQUE METER P/N: 2SDR-501 SN. 888151	TORQUE METER P/N: 2SDR-501 SN. 888151	1EA				
5	TORQUE METER P/N: PNO QD3R250 SNO 0709087174	TORQUE METER P/N: PNO QD3R250 SNO 0709087174	1EA				
6	TORQUE METER P/N: QJR117E SN. 11910038324	TORQUE METER P/N: QJR117E SN. 11910038324	1EA				
7	TORQUE METER P/N: 3SDR-1501 SN. 870165	TORQUE METER P/N: 3SDR-1501 SN. 870165	1EA				
8	TORQUE METER P/N: 666/20 SN. 2003/426754	TORQUE METER P/N: 666/20 SN. 2003/426754	1EA				
9	TORQUE METER P/N: PNO. QDR600 SNO. 06090762252	TORQUE METER P/N: PNO. QDR600 SNO. 06090762252	1EA				
10	TOQUE METER P/N: F300 SN: 6882704 Alt PN: F300 S/N 6882704	TOQUE METER P/N: F300 SN: 6882704 Alt PN: F300 S/N 6882704	1EA				
11	TORQUE METER P/N: PN QDR400 S/N 1006100401	TORQUE METER P/N: PN QDR400 S/N 1006100401	1EA				
12	DIGITAL TENSION M P/N: PNO NIL SNO. 524EX	DIGITAL TENSION M P/N: PNO NIL SNO. 524EX	1EA				
13	MEGAHOMETER P/N: PN 1863 SN 5626	MEGAHOMETER P/N: PN 1863 SN 5626	1EA				
14	TESTER ASSY GAS TURBINE ENGINE P/N: 290270-1	TESTER ASSY GAS TURBINE ENGINE P/N: 290270-1	1EA				

# DOCUMENTATION REQUIRED WITH THE SUBMISSION OF THE QUOTATION

## BIDDER INFORMATION SHEET

<b>1. General Information of the Bidder</b>			
Bidder's Legal Name ( <i>attached copy of license</i> )			
Bidder's legal address in Country of Registration			
Bidder's legal status ( <i>Proprietorship, Partnership, Limited Liability Concern</i> )			
Bidder's Authorised Representative Name:			
Address			
Contact number (telephone/fax)			
e-mail address			
<b>2. Information on Equipment</b>			
Major items of Bidder's Equipment proposed for carrying out the services. List all information requested below.			
Item of equipment or equivalent ( <i>if applicable</i> )	Description, make and age (years) ( <i>if applicable</i> )	Condition and quantity available ( <i>if applicable</i> )	Owned/leased ( <i>if applicable</i> )
(a)			
(b)			

### TERMS AND CONDITIONS FOR THE PERFORMANCE OF WORKS AND PAYMENT

The Terms and Conditions hereinafter may only be varied with the written agreement of the Employer and no terms and conditions put forward at any time by the Bidder shall form any part of the Contract:

- (a) the Bidder shall not be required to submit a performance security;
- (b) the performance of the Works shall be completed within *[TAT which reflected on quotation]* from the date of issue of the Purchase Order, or the signing of the contract (if applicable);
- (c) after completion of the service , the Bidder shall submit the original Invoice to the Employer; the invoice shall show the cost of the service and Taxes (If applicable) separately;
- (d) payment of the Invoice shall be arranged by the Employer, within thirty (30) days,(or as per payment plan which reflected on related contract) but only against the services actually completed and performed as listed in the Purchase Order OR signed contract ;
- (e) the Employer may, by written notice sent to the Bidder, terminate the Purchase Order OR signed contract, if applicable, in whole or in part at any time for its convenience:
  - (i) if the Bidder fails to perform any or all the Services within the time period(s) specified in the Purchase Order OR signed contract; OR
  - (ii) if the Bidder fails to perform any other obligation(s) under the Purchase Order OR signed contract; OR
  - (iii) if the Bidder, in either of the above circumstances does not cure its failure within a period of three (3) calendar days after receipt of a notice of default from the Employer specifying the nature of the default(s); or

- (iv) if the Bidder, in the judgment of the Employer, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order OR signed contract; and
- (f) The Bidder shall provide the warranty, as stipulated in the Quotation Documents, for the Service to be performed and confirm that if any defaults are detected within the warranty period in the completed Services, the Bidder shall be bound to rectify the default without any delay.

## **EVALUATION METHODOLOGY AND CRITERIA**

### **EXAMINATION OF QUOTATIONS AND DETERMINATION OF RESPONSIVENESS**

Prior to the detailed evaluation of Quotations, the Employer shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) is substantially responsive to the requirements of the Request for Quotations Documents.

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents, without material deviation or reservation. A material deviation or reservation is one:

- (a) which affects in any substantial way the scope, quality, or performance of the Services;
- (b) which limits in any substantial way, inconsistent with the Request for Quotations Documents, the Employer's rights or the Bidder's obligations under the Contract;
- (c) Whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive quotations?

If a Quotation is not substantially responsive, it shall be rejected by the Employer, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

### **CORRECTION OF ERRORS**

Quotations determined to be substantially responsive shall be checked by the Employer for any arithmetic errors. Errors shall be corrected by the Employer as follows:

- (a) where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.

The amount stated in the Quotation shall be adjusted by the Employer in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.

If you are the new bidder, please fulfil the following table.

<b>Vendor Directory</b>	
<b>Vendor Name</b>	
<b>Primary Contact</b>	
Copy of ISO	
<b>AOG Phone</b>	
<b>AOG Email</b>	
<b>Address</b>	
<b>City</b>	
<b>Province</b>	
<b>Country</b>	
<b>Postal Code</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Payment Term</b>	Credit only and is no advance payment
<b>Payment Method</b>	Wire transfer
<b>Line credit</b>	Net 20 Days
<b>Website</b>	
<b>Vendor Catalog URL</b>	
<b>Email Address</b>	