



داریانا افغان هوایی شرکت

**ARIANA AFGHAN AIRLINES**

P.O.BOX(76)KABUL AFGHANISTAN



جمهوری اسلامی افغانستان

Islamic Republic of Afghanistan

Ariana Afghan Airlines

**Administration and service Directorate**

Procurement Department

REQUEST FOR QUOTATIONS

(RFQ)

FOR THE

CHARTER OF THE AIRCRAFT

**RFQ Serial Number: (001-450-Charter of Aircraft)**

**Project Name: Haj operation 2019**

**RFQ Date: ( 07-Mar-2019 )**

**Closing Date and Time of RFQ: (16-Mar-2019 , Time 09:00 AM KBL TIME )**

**Quotation Serial Number: ( )**

**Quotation Dated of Issue: ( )**

**Vendor Name: ( )**

To: [ whom it my concern ]

1. *Ariana Afghan Airlines* has a budget allocation for the rent of the Aircraft which reflected on schedule of item and is applying some of that allocation for the charter of Aircraft for which this Request for Quotation is issued.
2. Your quotation, must be send to the following Address before closing Date  
[quotation-box@flyariana.com](mailto:quotation-box@flyariana.com)
- . Any quotation received later than the scheduled time will be rejected. The quotation must send with complete requested information, The quotation must be clearly marked quotation for **RFQ001-450-Charter of Aircraft** , and send to quotation-box e mail address [quotation-supply@flyariana.com](mailto:quotation-supply@flyariana.com) only .
3. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
4. The quotation shall be completed and signed by an authorised representative of the Lessor.
5. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate of this RFQ shall prevail both for the evaluation of quotations and for the subsequent ACMI Contract .
6. Depending on the final requirement, the flight hours shown may increase or decrease by twenty five percent (25%) and this shall be reflected in the ACMI Contract.
7. The lessee is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
8. The Lessor should sign and stamp all RFQ's pages

**Name of Authorized Person of the Vendor:**

.....

**Signature:** .....

**Stamp of the vendor:**

***Minimum Acceptable Specification of the Aircraft***

**FOR A310 REFER TO ATTACHMENT NUMBER 1**

**FOR A340 REFER TO ATTACHMENT NUMBER 2**

**FOR B767 REFER TO ATTACHMENT NUMBER 3**

**FOR B747 REFER TO ATTACHMENT NUMBER 4**

**FOR A330 REFER TO ATTACHMENT NUMBER 5**

**SCHEDULE OF ITEMS AND PRICED QUOTATION:**

**THE LESSOR IS RESPONSIBLE TO FILL OUT THE BELOW LINE NUMBER FOR THE PURPOSE OF EVALUATION.**

| Type of Contract | Type of the Aircraft | YOM OF the Aircraft | Net-Price per Flight hour-USD | Total price per block hours -USD | Nearest Delivery Date | Period of contract |
|------------------|----------------------|---------------------|-------------------------------|----------------------------------|-----------------------|--------------------|
| ACMI             | A310                 | 1999 OR ABOVE       |                               |                                  |                       | Haj season         |
| ACMI             | A340                 | 1999 OR ABOVE       |                               |                                  |                       | Haj season         |
| ACMI             | B767                 | 1999 OR ABOVE       |                               |                                  |                       | Haj season         |
| ACMI             | B747                 | 1999 OR ABOVE       |                               |                                  |                       | Haj season         |
| ACMI             | A330                 | 1999 OR ABOVE       |                               |                                  |                       | Haj season         |

**PRIMARY TERMS AND CONDITIONS FOR THE CHARTER OF AIRCRAFT AND PAYMENT**

The Terms and Conditions hereinafter may only be varied with the written agreement (ACMI Contract) of the parties and no terms and conditions put forward at any time by the Lessor or lessee shall form any part of the Contract:

- (a) the Lessor shall not be required to submit a performance security;
- (b) The Lessor of the Aircraft shall deliver the Aircraft on the time which reflected on the SRFQ schedule of items and prices quotation section.
- (c) The Lessor shall submit a signed and stamped E Invoice to the billing address which reflected on the ACMI contract at the end of each 15 Calendar Days.
  - (d) payment of the Invoice shall be arranged by the lessee at every 15 days to the account of lessor which mentioned on ACMI Contract only by using the methods of the wire transfer
- (e) payment process of the Invoice shall be arranged by the Lessee Payable Team and pay by Finance Department as per payment method reflected on article (d)
- (f) The Lessee may, by written notice sent to the Lessor, terminate the ACMI Contract, , in whole or in part at any time for its convenience:
  - (i) if the Lessor fails to deliver the Aircraft within the time period(s) specified in the ACMI Contract; or
  - (ii) if the Lessor fails to perform any other obligation(s) under the ACMI Contract; or
  - (iii) if the Lessor, in either of the above circumstances does not cure its failure within a period of (3) three calendar days after receipt of a notice of default from the Lessee specifying the nature of the default(s); or
  - (iv) if the Lessor, in the judgment of the Lessee, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this or ACMI Contract; and
- (g) Acceptance of the RFQ by Lessor is considered as signing of the LOI .

## VALUATION OF QUOTATIONS

### EXAMINATION OF QUOTATIONS AND DETERMINATION OF RESPONSIVENESS

Prior to the detailed evaluation of Quotations, the Lessee shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) Is substantially responsive to the requirements of the Request for Quotations Documents.

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents.

To evaluate a Quotation, the Lessee shall only use all the factors, methodologies and criteria defined hereinafter, no other criteria or methodology shall be permitted:

- (a) price adjustment for correction of arithmetic errors;
- (b) price adjustment due to discounts offered;
- (c) adjustments due to the application of other evaluation criteria as follows: factors related to the characteristics, performance, and terms and conditions of Charter of the Aircraft and Related Services; the effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of Quotations;
- (d) Adjustments due to the application of a margin of preference, if applicable.

The Lessee's evaluation of a Quotation will exclude and not take into account:

If a Quotation is not substantially responsive, it shall be rejected by the Lessee, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

### CORRECTION OF ERRORS

Quotations determined to be substantially responsive shall be checked by the Lessee for any arithmetic errors. Errors shall be corrected by the Lessee as follows:

- (a) where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Lessee there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.

The amount stated in the Quotation shall be adjusted by the Lessee in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.